Warrington West 2023 Nights Away Notification Protocol

The following is the minimum requirement for attaining permission to camp from your District Commissioner or representative:

* It is a requirement that you gain permission to hold a Night’s Away Event (Camps/Sleep over etc.) from your district commissioner or representative, this permission has to be in place before you camp, **to just notify and then hold the event without permission** is no longer part of the process and is no longer permitted
* The Night’s Away Permit holder will provide the Night’s Away Notification form with all required details completed, please note if the compass numbers or other elements are not supplied in full, the form will be returned, to be edited (This will build a time delay into the permission being granted).
* The Night’s Away permit holder will provide an accurate program of activities; this is required so that the risk assessments supplied can be checked to see if they cover the activities that are being proposed on the event.
* All associated risk assessments that cover the whole camp and activities must be provided before permission to camp can take place.
* The Night’s Away permit holder will provide an alternative activities program (List of activities that can be used if the main activity program fails for any reason)
* The alternative activities program must be risk assessed and those assessments be provided before permission to camp can take place

**Please note** that as per Night’s Away Notification (Form NAN February 2023 edition no11) the following should be in place when sending your N.A.N. for checking and be **available upon request**:

* Program’s (Including alternative Program, see NAN form)
* Attendance information
* Medical and emergency contact information for attendees
* In touch systems
* Menus
* Written risk assessments (Including alternative RA’s see NAN form)
* Note your leaders DBS status and mandatory training will have to be in date